

Village of Webberville

GENERAL ELECTION ORDER

ORDINANCE 2004-03

ORDER OF THE VILLAGE COMMISSION OF THE VILLAGE OF WEBBERVILLE, TEXAS, CALLING THE GENERAL ELECTION FOR OFFICERS TO BE HELD WITHIN SAID MUNICIPALITY ON THE THIRD SATURDAY IN MAY, THAT BEING THE UNIFORM ELECTION DATE OF MAY 15, 2004, AND MAKING PROVISION FOR THE CONDUCT OF THE ELECTION AND RESOLVING OTHER MATTERS INCIDENT AND RELATING TO THE HOLDING OF SUCH ELECTION

WEREREAS, the regular municipal election day for the Village of Webberville, Texas ("Village"), is the uniform election day occurring in May; and

WEREREAS, the terms for the mayor and two Village Commissioners are scheduled to expire at the next uniform election date, that being May 15, 2004; and

NOW THEREFORE, BE IT ORDAINED BY THE VILLAGE COMMISSION OF THE VILLAGE OF WEBBERVILLE THAT:

1. ELECTION

- A.** An Election (the "Election") is hereby called to elect the following municipal officers: the mayor and two Village Commissioners, all of whom are to be elected at-large. The Village Commissioners shall be elected as Place 1 and Place 2.
- B.** The election shall be held on the next uniform election date, that being the third Saturday in May (May 15, 2004).
- C.** The hours during which the polling place is to be open at the Election shall be from 7:00 a.m. to 7:00 p.m.
- D.** Said election date is sixty-two (62) or more days from the date of the adoption of this Ordinance (the "Order"). The Election shall be solely in the territorial boundaries of the Village. All resident, qualified voters of Webberville shall be entitled to vote.

2. POSITIONS

At such Election, candidates for the following positions shall be submitted: Mayor and two Village Commissioners. The Village Commissioners shall be elected as Place 1 and Place 2.

3. BALLOTS

A paper ballot and compatible equipment for such an Election, as defined and described in the Texas Election Code, shall be utilized for the Election. Ballots shall be prepared in accordance with the Texas Election Code, so as to permit the electors to vote for the candidate(s) of their choice, whom shall appear on the ballot for the following positions: the mayor and two Village Commissioners, all of whom are to be elected at-large.

4. CONDUCT OF ELECTION

The Election shall be conducted by election officers appointed by the Village Commission in accordance with the Texas Election Code, the Constitution and laws of the State of Texas and the United States of America.

5. APPOINTMENTS

- A. The Village Commission hereby appoints the Village Clerk as the election officer for the sole purpose of conducting the election, early voting related thereto, tabulation of votes and the custody of any records from such election. This appointment includes services as the Early Voting Clerk for the Election, except for the receipt of applications and ballots for early voting by mail, provision for which is specifically made in section 8, below.
- B. The Village Commission hereby appoints Ruth McGwier as Election Judge, and Ellen Hironymous and Nancy Johns as Alternate Election Judges. If these individuals cannot serve, the Mayor is authorized to appoint alternates.
- C. The rate of pay for each election judge and clerk shall be in accordance with state law.

6. PRECINCTS AND POLLING PLACES

- A. The territorial boundaries of the Village of Webberville are hereby designated as the voting precinct for this Election.

B. The polling place shall be at:

Village Hall, 1701 Webbenwood Drive, Elgin, Texas 78621.¹

7. INFORMATION IN SPANISH

Notices, instructions, ballots and other written material pertaining to the Election shall be translated into the Spanish language. This material shall be furnished to voters in both English and Spanish in order to enable voters to properly participate in the election process. In addition, the Village shall provide the services of a translator speaking both English and Spanish languages to voters who notify the Village of the need for such a service.

8. EARLY VOTING BY MAIL

A. The Village Secretary shall serve as Early Voting Clerk for the purpose of receiving ballot applications for ballots to be voted by mail. Ballot applications submitted by mail shall be addressed to the Village's Early Voting Clerk at the following address:

Early Voting Clerk, P.O. Box 367, Manor, Texas 78653

B. The Early Voting Clerk for Webberville shall collect all applications for ballots received by Webberville the above address during the period allowed by the Texas Election Code.

9. EARLY VOTING BY PERSONAL APPEARANCE

A. The Village Secretary shall serve as the Early Voting Clerk for all purposes. The Early Voting Clerk shall have the authority to designate such deputy early voting Clerks as may be necessary to staff the Early Voting Polling Place established under this Order.

B. The Early Voting polling place shall be:

Village Hall, 1701 Webberwood Drive, Elgin, Texas 78621.

C. Early Voting dates and times shall be: Monday through Friday, 8:00 am to 5:00 pm, during the period of Early Voting, as established by the Election Code.

¹ Officially, the Village Hall has an Elgin mailing address, but it is within the Municipal Boundaries of the Village of Webberville.

10. CANVASSING OF RETURNS

The Village Secretary shall make a written return of the Election results to the Village Commission in accordance with the Texas Election Code. The Village Commission shall canvass the returns and declare the results of the Election in accordance with the Texas Election Code and the Texas Tax Code.

11. NOTICE OF ELECTION

Notice of the Election shall be published one time in both the English and Spanish languages, in a newspaper published within Webberville' territory at least ten (10) days and no more than thirty (30) days before the Election and as otherwise may be required by the Texas Election Code. Notice of the Election shall also be posted on the bulletin board used by the Village Commission to post notices of its Village Commission meetings no later than the twenty-first (21st) day before the Election.

12. AUTHORIZATION TO EXECUTE

The Mayor of the Village of Webberville is authorized to execute and the Village Secretary is authorized to attest this Ordinance on behalf of the Village Commission. The Mayor is further authorized to do all other things legal and necessary in connection with the holding and consummation of the Election.

13. EFFECTIVE DATE

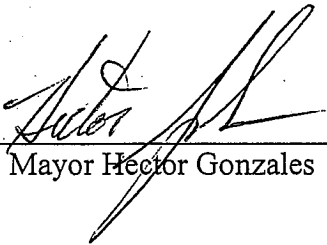
This Ordinance is effective immediately upon its passage and approval.

14. PROPER NOTICE & MEETING

A quorum of the Village Commission was present at the meeting at which this Ordinance was adopted. The meeting was open to the public and public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this, the 10th day of March 2004, by a vote of 3 ayes, 0 nays, & 0 abstentions of the Village Commission of the Village of Webberville, Texas.

VILLAGE OF WEBBERVILLE

by: 

Mayor Hector Gonzales

ATTEST:

Carol Goodrich, Village Clerk

APPROVED AS TO FORM:
Alan J. Bojorquez, Village Attorney